
Report To:	Education & Communities Committee	Date:	21 May 2024
Report By:	Chief Financial Officer and Corporate Director Education, Communities & Organisational Development	Report No:	FIN/28/24/AP/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	2023/24 Communities Revenue Budget Update		

1.0 PURPOSE AND SUMMARY

- 1.1 ☐ For Decision ☒ For Information/Noting
- 1.2 The purpose of this report is to advise Committee of the projected position of the 2023/24 Revenue Budget.
- 1.3 The total Communities Revenue Budget for 2023/24, excluding Earmarked Reserves, is currently £6.055m. The latest projection is an underspend of £193,000, an increase in underspend of £42,000 since last Committee. The projected underspend includes £121,000 for Inverclyde Leisure utilities and is due to a reduction in costs since that predicted at the time that budget was finalised. The over provision of budget will be returned to the non-pay inflation contingency from 2024/25.
- 1.4 The 2023/24 outturn, together with any material movements from this report, will be reported to Committee after the summer recess.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Committee note the current projected underspend for 2023/24 of £193,000.
- 2.2 It is recommended that the Committee notes that £121,000 of the projected underspend relates to Inverclyde Leisure utility costs. This budget over provision will be returned to the non-pay inflation contingency from 2024/25, in line with the treatment of windfall savings.
- 2.3 It is recommended that the Committee notes that the 2023/24 outturn will be reported after the summer recess.

Alan Puckrin
Chief Financial Officer

Ruth Binks
Corporate Director
Education, Communities & ODHR

3.0 BACKGROUND AND CONTEXT

- 3.1 The purpose of this report is to advise Committee of the current position of the 2023/24 Revenue Budget and to highlight the main variances contributing to the £193,000 projected underspend.
- 3.2 The revised Communities Revenue Budget for 2023/24 is £6.055m which is an increase of £411,000 from the Approved Budget. Appendix 1 provides more details of the budget movement.
- 3.3 Expenditure to date and projections are based on figures available at the date of submission of this report. It should however be noted that the 2023/24 accounts closedown is ongoing and final accruals and adjustments are not necessarily included, although where known they are reflected in the projection. The final outturn will be reported to Policy & Resources Committee in August and to this Committee after the summer recess with any material changes being highlighted.

3.4 2023/24 Projected Outturn (£193,000 underspend 3.2%)

The main projected variances contributing to the net underspend are listed below with further details contained in Appendix 3:

- (a) Projected underspend of £36,000 for Community Safety Employee Costs due to vacant posts.
- (b) A projected overspend of £48,000 for Libraries & Museum Employee Costs due to underachieving the Turnover Savings target.
- (c) A projected underspend of £27,000 for Play Schemes. This is a one-off saving due to Scottish Government grant funding some of the activities in 2023/24.
- (d) Projected underspend on utilities for Inverclyde Leisure properties of £121,000. The budget will be adjusted from 2024/25 onwards.
- (e) Projected over recovery in income of £54,000 for School Lets Income due to an increase in uptake, mainly relating to 3G pitches. This is an increase of £40,000 from last report.

3.5 Earmarked Reserves

Appendix 4 gives an update on the operational Earmarked Reserves, ie excluding strategic funding models. Spend to date on these operational Earmarked Reserves is £11,000, which is in line with projected spend.

3.6 Virements

There are no virements this Committee cycle.

3.7 PROPOSALS

That Committee note the current projected underspend for 2023/24 of £193,000.

4.0 IMPLICATIONS

- 4.1 The table below shows whether risks and implications apply if the recommendations are agreed:

SUBJECT	YES	NO
Financial		X
Legal/Risk		X
Human Resources		X
Strategic (Partnership Plan/Council Plan)		X
Equalities, Fairer Scotland Duty & Children/Young People's Rights & Wellbeing		X
Environmental & Sustainability		X
Data Protection		X

4.2 Finance

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

4.3 Legal/Risk

There are no legal/risk matters to report at this time.

4.4 Human Resources

There are no specific human resources implications arising from this report.

4.5 Strategic

There are no specific strategic implications arising from this report.

5.0 CONSULTATION

- 5.1 The paper has been jointly prepared by the Chief Financial Officer and the Corporate Director Education, Communities and Organisational Development.

6.0 BACKGROUND PAPERS

- 6.1 There are no background papers for this report.

Communities Budget Movement - 2023/24

Service	Approved Budget	Inflation £000	Virement £000	Movements		Revised Budget 2023/24 £000
	2023/24 £000			Supplementary Budgets £000	Transferred to EMR £000	
Libraries & Museum	1,804	107	122			2,033
Sport & Leisure	2,117					2,117
Community Safety	477	31	10			518
Community Halls	877	21	145			1,043
Community Grants Fund	369		(25)			344
Totals	<u>5,644</u>	<u>159</u>	<u>252</u>	<u>0</u>	<u>0</u>	<u>6,055</u>

Movement Details

£000

External ResourcesInflation

Pay Award

142

Refuse Collection

4

NDR

13

159Virement

7 1/2 John Wood Street (from E&R)

120

Facilities Management

7

CLD Contribution to Community Safety

10

School Libraries to Public Libraries

115

252Supplementary Budget0411

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION**

2022/23 Actual £000	Subjective Heading	Approved Budget 2023/24 £000	Revised Budget 2023/24 £000	Projected Out-turn 2023/24 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
2,031	Employee Costs	1,853	2,152	2,158	6	0.3%
668	Property Costs	2,245	2,268	2,143	(125)	(5.5%)
1,041	Supplies & Services	712	730	739	9	1.2%
8	Transport Costs	3	8	7	(1)	(12.5%)
68	Administration Costs	75	75	77	2	2.7%
1,183	Other Expenditure	995	1,205	1,172	(33)	(2.7%)
(462)	Income	(239)	(383)	(434)	(51)	13.3%
4,537	TOTAL NET EXPENDITURE	5,644	6,055	5,862	(193)	(3.2%)
0	Earmarked Reserves	0	0	0	0	
4,537	TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	5,644	6,055	5,862	(193)	(3.2%)

2022/23 Actual £000	Objective Heading	Approved Budget 2023/24 £000	Revised Budget 2023/24 £000	Projected Out-turn 2023/24 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,835	Libraries & Museum	1,804	2,033	2,080	47	2.3%
804	Sports & Leisure	2,117	2,117	1,991	(126)	(6.0%)
496	Community Safety	477	518	488	(30)	(5.8%)
1,009	Community Halls	877	1,043	959	(84)	(8.1%)
393	Community Grants Fund	369	344	344	0	-
4,537	TOTAL COMMUNITIES	5,644	6,055	5,862	(193)	(3.2%)
0	Earmarked Reserves	0	0	0	0	
4,537	TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	5,644	6,055	5,862	(193)	(3.2%)

REVENUE BUDGET MONITORING REPORT

[illegible]

EARMARKED RESERVES POSITION STATEMENT**COMMITTEE: Communities**

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>c/f Funding 2022/23</u>	<u>New Funding 2023/24</u>	<u>Write Back General Reserves</u>	<u>Total Funding 2023/24</u>	<u>Phased Budget 31-Mar-24 2023/24</u>	<u>Actual 31-Mar-24 2023/24</u>	<u>Projected Spend 2023/24</u>	<u>Amount to be Earmarked for 2024/25 & Beyond</u>	<u>Lead Officer Update</u>
		£000	£000		£000	£000	£000	£000	£000	
Community Fund (Participatory Budgets)	Tony McEwan	14			14	0	0	0	14	Funding no longer required and will be written back to General Reserves.
COVID 19 - Recovery of Cultural Events	Tony McEwan	8			8	6	6	6	2	Final payment to Robinson Heritage Consulting for NLHF bid has been made, work completed, remaining balance of £2k to be written back to General Reserves.
Covid Recovery - Lighting Gourrock Amphitheatre	Tony McEwan	29			29	5	5	5	24	Work has been completed and will be fully charged at year end 2023/24. Balance of £24k not required and will be written back to General Reserves
IL Smoothing Reserve	Tony McEwan	400		(400)	0	0	0	0	0	£400k written back to reserves.
Total		451	0	(400)	51	11	11	11	40	